

BETTER COMMUNICATION. BETTER RELATIONSHIPS. BETTER CARE.

Dear Fellow Academy Faculty Member:

You have been asked to provide a letter of support for an applicant to the Faculty-in-Training Program of the Academy of Communication in Healthcare. In your letter, we would appreciate specific information about the candidate's potential for developing in the following areas based on your experience and interactions with their:

1. Facilitation skills
2. Workshop content and development
3. Coaching skills
4. Personal awareness- Capacity for insight and self-reflection
5. Teaching skills, especially the degree to which the candidate is capable of using learner-centered methods
6. Understanding of and ability to use group process in learning and teaching
7. Interpersonal skills including leadership, diversity, teamwork, and conflict engagement
6. Capacity for self-directed learning

Please think carefully about whether this person has sufficient familiarity with the Academy's culture and values to successfully complete their training in a reasonable period of time (an average of 2 years). Ask yourself whether you could envision this person as an Academy faculty member. Are there any potential doubts or problems? This is a very expensive commitment for the applicant and we want to ensure a high likelihood of success in a reasonable amount of time.

Thank you in advance for the time taken to write your letter. Your assessment of this candidate will contribute greatly to the high quality of the FIT program.

Sincerely yours,

The FIT Program Directors