



## FACULTY-IN-TRAINING PROGRAM

Dear \_\_\_\_\_:

You have been asked to provide a letter of support for an applicant to the Faculty-in-Training (FIT) Program of the Academy of Communication in Healthcare. ACH is the professional home for all those who are committed to improving communication and relationships in healthcare. In particular, ACH promotes the teaching and delivery of “*relationship-centered care*.” This is an extension of patient-centered care, and it focuses on mutual trust and responsibility between both parties to accomplish therapeutic goals.

As part of your letter, we would appreciate the following specific information:

1. **Teaching:** Generally, how well does the candidate teach? In addition, we would appreciate knowing whether the candidate asked you what you wanted to learn or in some way specifically helped you accomplish your own objectives or goals during the time you worked with him/her.
2. **Relationship-centered care:** What did you learn from the candidate in the areas of relationship-centered care and humanistic medicine (e.g., talking to patients, eliciting the psychosocial impact on patients' medical illness, improving adherence, etc.?)
3. **Coaching:** We would also like your assessment of the candidate's coaching skills. "Coaching" encompasses feedback, teaching/educator roles, mentoring, and/or remediation. Did you witness or experience him/her as a coach? If so, please comment on his/her effectiveness.

Thank you in advance for the time taken to write your letter. Your frank assessment of this candidate will contribute greatly to the high quality of our training program.

Sincerely,

The FIT Program Co-Directors